

**GOVERNMENT OF TELANGANA**  
**ABSTRACT**

Office Procedure – SCHEDULED CASTE DEVELOPMENT DEPARTMENT -  
Payment for the services rendered by three Data Entry Operators and two  
Attenders in Scheduled Caste Development Department, Telangana  
Secretariat, for the period from 21<sup>st</sup> August, 2015 to 20<sup>th</sup> September, 2015  
- Sanctioned – Orders – Issued.

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SCHEDULED CASTE DEVELOPMENT (OP) DEPARTMENT

G.O.RT.No. 410

Dated: 01/10/2015  
Read the following:-

1. From M/s Jyothi Computer Services, Barkatpura, Hyderabad,  
Letter, dt.09-07-2015.
2. G.O.Rt.No.314, S.C.D.(OP) Dept., dated:27-07-2015.
3. Bill No.JCS/SOC/2015/09/01, for Rs.57,544/- from Jyothi  
Computer Services, Barkatpura, Hyderabad, dt.30-09-2015.

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ORDER:-

In the reference 2<sup>nd</sup> read above, sanction was accorded to engage  
three Data Entry Operators and two Attenders for a period from 01-07-2015  
to 30-06-2016, in Scheduled Caste Development Department, Telangana  
Secretariat, Hyderabad with a remuneration @ of Rs.9,500/- per month and  
@ of Rs.6,700/- per month along with 3.9% Commission + 13.61% E.P.F +  
4.75% E.S.I Contribution + 14 % Service Tax=Totalling 36.26% on  
remuneration to the agency.

2. In the reference 3<sup>rd</sup> read above, M/s. Jyothi Computer Services,  
Barkatpura, Hyderabad have submitted bill for payment of Rs.57,544/-for the  
services of three Data Entry Operators and two Attenders, for the period  
from 21<sup>st</sup> August, 2015 to 20<sup>th</sup> September, 2015 in Scheduled Caste  
Development Department, Telangana Secretariat, Hyderabad.

3. Sanction is hereby accorded for payment of an amount of Rs.57,544/-  
(Rupees Fifty seven thousand five hundred and fourty four only) i.e.  
Rs.41,287/- towards remuneration and Rs.9,190/- for EPF + ESI +  
Commission and Rs.7,067/- for Service Tax at 14.00% on Rs.50,477/- to the  
agency for having arranged the services of three Data Entry Operators and  
two Attenders for the period from 21<sup>st</sup> August, 2015 to 20<sup>th</sup> September, 2015  
in Scheduled Caste Development Department, Telangana Secretariat,  
Hyderabad.

4. The expenditure shall be debited to the Head of Account "2251 -  
Secretariat Social Services - 090 – Secretariat – 08 - Social Welfare  
Department 300 - Other Contractual Services".

5. The Scheduled Caste Development (OP) Department shall draw and  
credit the amount of Rs.57,544/- (Rupees Five seven thousand five hundred  
and fourty four only) sanctioned in Para-(3) above, in the Account of  
M/s. Jyothi Computer Services, Barkatpura, Hyderabad.

6. Certified that two Data Entry Operators & two Attenders have attended  
their duties for the period from 21<sup>st</sup> August, 2015 to 20<sup>th</sup> September, 2015  
and one Date Entry Operators namely Smt.B.Archana, is absent on  
29-08-2015 & 16-09-2015, hence her salary is claimed for 29 days only.

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7. This order issues with the concurrence of Finance (SMPC) Department vide their U.O.No.No.15970/ 488/ A2/SMPC/2008, dt:24-06-2008, U.O.Note.No.8071/257/A1/SMPC.II/2014, dated:06-05-2014 and U.O.No. 5299-D/189/A2/SMPC/2009, dated:21-2-2009, & U.O.No.4101-A/59/A1/ Expr.SW/2009, dated 21.02.2009.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

J. RAYMOND PETER  
PRINCIPAL SECRETARY TO GOVERNMENT (FAC)

To  
The Scheduled Caste Development (OP) Department.  
The Deputy Pay & Accounts Officer,  
Telangana Secretariat Branch, Hyderabad.  
M/s. Jyothi Computer Services, Barkatpura, Hyderabad.  
Copy to:-SF/SCs.

// FORWARDED :: BY ORDER //

SECTION OFFICER